

## **Position statement: Health Data Analyst**

### **About the Role:**

Adelaide PHN is seeking an experienced data analyst preferably with a health background to join our Data, Quality & Support team.

### **Responsibilities:**

- Designing & delivering reporting and analysis of data on a routine and ad-hoc basis, analysing & identifying trends for presentation to stakeholders.
- Geospatial and qualitative analysis of data to inform population health planning needs in the region.
- Design data extraction & collection methods and associated processes to support organisation requirements in capturing data.
- Work with internal stakeholders to assist in the development of dashboards for monitoring and evaluation of commissioned programs and services.
- Key contributor to Needs Assessment process (data retrieval, management, analysis and collation) in line with internal Needs Assessment and Commonwealth Performance and Quality Frameworks

### **Skills / Knowledge / Experience:**

- Demonstrated knowledge of the Australian primary health care sector, ideally with an understanding of social determinants of health / population health
- Demonstrated knowledge in research methodological skills and capacity to interpret findings including statistical analysis
- Understanding of the principles of commissioning and evaluation frameworks
- Exceptional communication skills, both written and verbal to be able to communicate across all levels in the organisation
- High level critical thinking and analytic skills with exceptional attention to detail and accuracy.
- An enthusiastic personality with a proactive & problem-solving mindset.
- The ability to take ownership of tasks and processes in a fast-paced environment.
- Experience in the use of computer programs for data management and analysis with a particular emphasis on Excel and SQL
- Demonstrated, sound working knowledge of Power BI (essential), with the ability to interpret and write reports (desirable)
- Tertiary qualifications in data analytics, evaluation or public/health sector management or significant relevant experience in these sectors
- Ability to manage conflicting deadlines and requirements